

### Atlanta College and Career Academy Recruitment and Scheduling Timeline – FINAL

ACCA Activity/Task	Start date	End date	Additional Comments
Counselors Webinar @10 a.m.	01/14/2021		Counselors contact Grovner to present on PL Day
Student Online Application Window	01/25/2021	03/05/2021	
ACCA Counselors facilitate interest meetings / application session with students at APS high schools (including charter schools)	01/25/2021	03/03/2021	ACCA Counselors will work with home high schools to schedule interest meetings to recruit students and complete application process
Counselor Online Q&A Session @10:00 a.m.	01/28/2021		
ACCA sends Application Requests to HS	01/29/2021	03/05/2021	ACCA counselors will send this information weekly on Friday.
Home School Counselors vet applications	01/29/2021	03/12/2021	
Home School Counselors notify parents of ACCA lottery denial and			
ACCA Lottery Appeals Process			
Written Appeals received by Counselors			
Home School ACCA Appeals Team Meets			
Home School Counselor Notify Parents of Appeals Decisions			
District team reviews submitted applications	03/15/2021	03/19/2021	
ACCA submits applications to Student Assignment for lottery	03/22/2021		
Run Lottery and compile results	03/22/2021	03/25/2021	
ACCA reviews lottery results with Student Assignment	03/25/2021		
ACCA emails lottery results to HS	03/30/2021		
ACCA schedules students	03/30/2021	04/16/2021	
ACCA notifies parents/students	04/02/2021		
ACCA mails student schedules		05/27/2021	